

Alaska Native Medical Center

Interim COVID-19 Door Screening Procedure 3/17/2021

1. Purpose:

To establish guidelines for screening and triaging patients and visitors for signs and symptoms of COVID-19 upon entering an Alaska Native Medical Center (ANMC) campus building entrance as well as to ensure patients and visitors adhere to mask and hand hygiene practices while in the health care facility.

2. Scope:

Although screening for symptoms will not identify asymptomatic or pre-symptomatic individuals with SARS-CoV-2 infection, symptom screening remains an important strategy to identify those who could have COVID-19 so appropriate precautions will be implemented throughout all components of the ANMC accredited campus.

3. Definitions:

3.1. Source control refers to use of well-fitting cloth masks, facemasks, or respirators to cover a person's mouth and nose to prevent spread of respiratory secretions when they are breathing, talking, sneezing, or coughing.

4. Procedure:

4.1. ANMC points of entry will be limited and monitored with screening.

4.2. Signage:

4.2.1. Visual signage and alerts will be posted at building entrances. See Attachment A.

4.3. Screening Process:

4.3.1. Patients and visitors entering ANMC buildings will be assessed for [symptoms of COVID-19](#) or exposure to others with suspected or confirmed SARS-CoV-2 infection.

4.3.2. Screening questions include:

- Do you have any of the following symptoms: fever or chills, new cough, new shortness of breath, new fatigue, muscle or body aches, new headache, new loss of taste or smell, sore throat, new congestion, new nausea, vomiting or diarrhea
- Have you been in contact with someone who has suspected or confirmed COVID-19 within the last 14 days?

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- Have you tested positive for COVID-19 within the last 14 days?
- 4.3.3. Visitors will be allowed into the facility when all questions answered no. If yes, to any questions, visitors are encouraged to go to the Emergency Room, or to their healthcare provider, and will be declined entrance.
- 4.3.4. For ANMC employees, reference ANMC Employee Health COVID-19 Procedure.
- 4.3.5. At main building entrances screening entails individual screening on arrival at the facility with screening questions and printed copies of screening questions;
- 4.3.6. Visitors will be provided a labeled badge with the date indicating they have been screened/approved for entry into ANMC, and their destination within the facility.
- 4.4. All screeners will maintain a visitors log:
 - 4.4.1. All patient and visitor first name, last name, and contact number will be written in a visitor log.
 - 4.4.2. If visitors have questions or concerns about sharing this information, the screener will inform the patient/visitor that the information is required for contact tracing.
 - 4.4.2.1. If the visitor declines to share this information they will not be permitted into the facility.
 - 4.4.3. Visitor logs will be delivered and stored in the Dispatch Office, located on the first floor of the hospital, at the end of each shift.
 - 4.4.4. Outpatient clinics will deliver visitor logs to the Dispatch Office once a week at the end of business day on Friday.
 - 4.4.5. Security Dispatch will keep a master binder for the collected logs, sorted by date/month of visit.
- 4.5. Internal HUGS Door Screening:
 - 4.5.1. All visitors to Pediatrics and Family Birthing Services must enter through the Hugs front doors.

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- 4.5.2. Unit clerks will verify the visitor, using the visitor's ID, to ensure the visitor is approved for visitation. After verification, the clerk will document in the visitor log and permit entry.
- 4.6. Internal ICU/Flex Door Screening:
 - 4.6.1. All visitors to ICU and Flex units must enter through locked doors.
 - 4.6.2. Visitors request access by pushing the button on the video phone.
 - 4.6.3. Unit clerk or charge nurse verifies the visitor has approved visitation and permits entry.
- 4.7. Hand Hygiene:
 - 4.7.1. Entrance signage and printed handouts will communicate how and when to perform hand hygiene upon entering the building. Patients and visitors are encouraged to frequently perform hand hygiene while at ANMC.
 - 4.7.2. Supplies promoting respiratory hygiene and cough etiquette, including alcohol-based hand sanitizer (ABHS) with 60-95% alcohol and no-touch receptacles for disposal, will be available at entrances.
- 4.5 Face Masks:
 - 4.5.1 Patients and visitors are required to wear their own well-fitting form of source control upon arrival to, and throughout their visit in the facility.
 - 4.5.1.1 If patients/visitors do not have a mask, they will be offered an option that is equivalent.
 - 4.5.2 Visitors not able to wear a face mask will be encouraged to use alternative methods of communication (e.g., telephone or internet communication), particularly if the patient is at increased risk for severe illness from SARS-CoV-2 infection.
- 4.6. Staff Training:
 - 4.6.1. All screening staff will be properly trained to ensure safe visitation practices at ANMC. This training includes:

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- 4.6.1.1. Screening questions
- 4.6.1.2. Appropriate masks to wear and provide to visitors
- 4.6.1.3. Appropriate entry into the facility
- 4.6.1.4. Current visitation limitations
- 4.6.1.5. Where and how to maintain supplies required

4.7. Visitor Education. Reference ANMC Visitor Policy.

References:

ANMC Visitor Policy

ANMC Employee Health COVID-19 Procedure

CMS: Revised COVID-19 Focused Infection Control Survey Tool for Acute and Continuing Care (December 2020)

Municipality of Anchorage Emergency Order (December 2020): <https://www.muni.org/covid-19/documents/eo%2017%20final.pdf>

The Center for Disease Control and Prevention: Symptoms of Coronavirus
<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

The Center for Disease Control and Prevention: Your Guide to Masks
<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/about-face-coverings.html>

Attachments A & B

Responsibility	Patient Experience
Written	3/19/2020
Approval	Hospital Administrator 3/2020; 3/2021
Date of last review	2/2021
Date of last revision	2/2021
Supersede:	N/A

Welcome

Please read this before entering our facility to make certain to help protect our patients, employees, and community.



Mask Required

Face coverings must be worn at all times



Screening Required

Everyone entering our facility will be screened for COVID-19 symptoms



Wash Hands

Wash your hands carefully with soap and water or hand sanitizer before and after your visit



Visitor Guidelines

Visitation limitations in effect.



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Attachment B: Door Entrance Banner


STOP FOR SAFETY

We're happy to see you!

Please take the following precautions to help protect our patients, employees, and community.

-  **Mask Required**
Face coverings must be worn at all times
-  **Screening Required**
Everyone entering our facility will be screened for COVID-19 symptoms
-  **Wash Hands**
Wash your hands carefully with soap and water or hand sanitizer before and after your visit
-  **Visitor Guidelines**
Visitation limitations in effect.

These guidelines are to help protect our facility and our community. We appreciate your understanding and cooperation.

 **ALASKA NATIVE MEDICAL CENTER** 